**Teslim Bello**

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**PROFESSIONAL PROFILE**

A MSc Business with Human Resources student studying at Northumbria University, looking to secure an internship in Human Resources. Previous experience includes working in the areas of employee compensation and reward management. A highly analytical and detail-oriented professional, passionate about learning and developing personal knowledge and experience within a challenging HR role and working environment.

**EDUCATION**

**MSc** Business with Human Resources Northumbria University, London | In View

Key Modules; Strategic Management for Comparative Advantage, HRM in Practice, Organisational Behaviour, and Leadership and Management.

**BSc** Business Administration University of Ilorin | 2014-2018

Key Modules; Management Accounting, Financial Management, Analysis of Business Decisions, International Economics, Operations Management, and Production Management.

**O’ Level WASSCE** West African examination council |Sep 2007 –July 2013

WAEC: Commerce-A Accounting-B English-C Maths-C

**PROFESSIONAL EXPERIENCE**

**Human Resources Analyst**, S.F & Co Chartered Accountants | Nov 2019-Dec 2020

* Collated employees and employer’s contributions towards pension
* Analysed and evaluated the company’s Human Resources reports using MS Excel.
* Gathered and reported on employee data for the long-term achievement of the organisational goals.
* People data management and reporting regarding performance and compensation.
* Maintained close collaboration with important stakeholders and supportive connections in all departments.

**Human Resources Assistant**, De Total Child Group of Schools | June 2018-Nov 2019

* Accurately updated and maintained employees records.
* Carried out employees data entry and management.
* Report writing and planning for school session.
* Ensured compliance with government HR guidelines, in respect to reward and compensation within the organisation.

**PROFESSIONAL QUALIFICATION**

**Associate Member** | 2021-Till date Chartered Institute of Personnel Management (Membership no-3/2100846)

**EXTRA-CURRICULAR ACTIVITIES**

**Student Member,** Leadership Experience Opportunity | Dec 2015 – June 2018

* Raised funds for the provision of basic amenities for students with special needs.
* Volunteered and participated in the execution of student-led social projects.

**Assistant Presiding Officer,** Independent National Electoral Commission |Feb 2019- Mar 2019

* Assisted the Presiding Officer in gathering and documenting materials received.
* Coordinated and examined voters and voters registry.
* Sorted and counted ballot papers and other election-related items